

**Ceres Unified School District/ A.S.E.S After School Program**

Employee Name: \_\_\_\_\_

Last Four SS#: \_\_\_\_\_ Position: \_\_\_\_\_

Date	Site	Hours Worked	Supervisor Signature

Total Hours Worked:

You are responsible for delivering your timesheet to the ASES office twice a month. On the 1st and again on the 15th of each month. If you miss the deadlines, you may not be paid until the following month. **(Please Print Legibly)**