

**After School Program- REGISTRATION FORM
2011-2012 School Year**

Please submit a separate registration form for every student you wish to enroll.

Student's Name _____ Grade _____ School _____

Address _____ City _____ Zip Code _____

Parent/Guardian's Name _____ Home Phone _____ Work Phone _____

Parent/Guardian Email: _____


The following are adults whom I authorize to pick up my child or to be called in an emergency. Photo identification may be required.

Emergency Contact's Name _____ Phone _____ Relationship to student _____

Emergency Contact's Name _____ Phone _____ Relationship to student _____

Emergency Contact's Name _____ Phone _____ Relationship to student _____

Please note any medical conditions that your child may have: _____

<p align="center"><u>ASES Rules and Expectations</u></p> <ol style="list-style-type: none"> 1. Follow all regular-day school rules and procedures at all locations (bathroom, cafeteria, classroom, and playground). 2. Follow directions the first time given from staff. 3. Keep hands, feet, and objects to self. 4. Speak respectfully to others and to staff. 	<p align="center"><u>Academic Classes (Grades 2nd-6th only)</u></p> <ul style="list-style-type: none"> • Days and Times: Academic classes operate on Tuesdays, Wednesdays, and Thursdays 30 minutes after school dismissal and runs for 1 hour 30 minutes. (Westport & Walter White 3:40-4:55pm) • Types of Classes: There are 3 types of classes. Enrollment is based <u>only on the recommendation of your child's regular day teacher (not the ASP staff).</u> <ul style="list-style-type: none"> ⇒ AIP (Academic Intervention Program)—The AIP class is for students recommended for retention according to current assessments at this early point of the year by their regular day teachers. This class is designed to provide extra support through intervention in reading, writing, and math which is aligned with the curriculum taught in the regular day classroom. The goal is to develop and reinforce grade level academic skills that will assist students toward promotion to the next grade level. Classes are taught by CUSD trained teachers. ⇒ ELD (English Language Development)—The ELD class is for students who have scored a 1 or 2 on the CELDT test during regular-day school. The science-based curriculum is designed to further language development through experiments and extension activities. This class is taught by CUSD trained teachers. ⇒ Enrichment Lab—This class is for students who have been identified as grade-level or above by their regular day teachers. The lab provides independent extension activities and challenging projects. The class is facilitated by ASP staff, not taught by CUSD trained teachers. • Declining AIP: The academic classes have been carefully and specifically designed to meet the needs of your child. If you decline the AIP class attendance as recommended by your child's regular day teacher, there are no other options for your child during academic class time. Therefore, your child's attendance in the After School Program would be limited to non-academic class days (Mondays, Fridays, minimum days, or spring testing week).
---	--

<p align="center"><u>Discipline Policy</u></p> <ul style="list-style-type: none"> • Step 1 = Verbal Warning (student is warned verbally, parent is notified, and incident is documented) • Step 2 = Written Warning (student receives a written warning, parent is notified, and incident is documented) • Step 3 = Student suspended from program for 1-5 school days parent is notified, and incident is documented) • Step 4 = Student suspended from program for 1-5 school days parent is notified, and incident is documented) • Step 5 = Student removed from the program for the remainder of the session (Session schedule: July to Dec. & Jan. to June) <p align="center"><small><u>Note: We reserve the right to skip a disciplinary step depending on the severity of the action</u></small></p>	<p align="center"><u>Check-Out Procedure</u></p> <ul style="list-style-type: none"> • Academic Class Time: Students may be checked-out on Tuesdays, Wednesdays, and Thursdays during AIP 6 times during the academic year. Checking out a child for the 7th time in the academic year means un-enrollment from the After School Program and the academic classes for the remainder of the academic year. (This procedure is designed to limit disruptions during academic class time in order to preserve the instructional and educational integrity of the academic classes). • Non-Academic Class Time: Students may be checked-out at any time when academic classes are not in session. • STUDENTS MUST BE SIGNED OUT OF THE PROGRAM DAILY • STUDENTS MUST BE PICKED-UP BY 6:00 P.M. DAILY
---	---

My child will be picked up
 My child will walk home (Walk home time is 4:30 and may change according to daylight savings)
 My Child will ride the bus

The behavior and conduct standards and related disciplinary consequences for this program are listed above. I have read the information and give my student permission to participate in the program. I have read and agree to comply to the standards and procedures described above. I also grant permission for any photo or filming that are taken of my child during his/her participation in after school activities to be used for purposes that include publicity without compensation to my child, myself, or any parties acting in our behalf. **Please sign below to agree to these conditions.**

REQUIRED: Parent/Guardian Signature: _____ Date: _____